

*Auditors*

**CTC CYCLING HOLIDAYS AND TOURS LIMITED**



**FINANCIAL STATEMENTS - 2012**

**Company No. 4106179**

# CTC CYCLING HOLIDAYS AND TOURS LIMITED

## REPORT OF THE DIRECTORS

The directors present their report and financial statements for the year ended 30th September 2012.

### Principal activities

The company's activity is to organise cycling tours and holidays for members of the Cyclists' Touring Club (CTC). These tours are arranged and led by experienced members of CTC who enjoy sharing their own holiday with other cyclists.

### Directors' responsibilities

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the directors are aware:

- ◆ there is no relevant audit information of which the company's auditor is unaware; and
- ◆ the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### Directors:

The directors of the company during the year were:

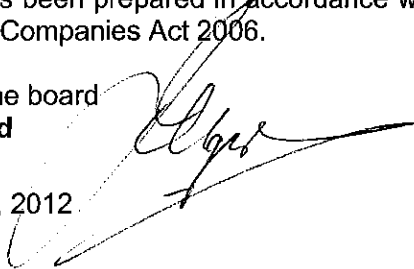
J.R.Catt (from 1st January, 2012)  
Mrs.H.R.Evans  
T.Jackson  
J.H.E.Maynard.  
P.Mathison  
Mrs.P.Pilbeam  
Ms.S.J.Simpson

### Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board  
**J.H.E.Maynard**  
Director

8th November, 2012.



# **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CTC CYCLING HOLIDAYS AND TOURS LIMITED**

We have audited the financial statements of CTC Cycling Holidays and Tours Limited for the year ended 30 September 2012 which comprise the profit and loss account, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of directors and auditor**

As explained more fully in the directors' responsibilities statement set out in the directors' report, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

## **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material inconsistencies we consider the implications for our report.

## **Opinion on financial statements**

In our opinion the financial statements:

- ◆ give a true and fair view of the state of the company's affairs as at 30 September 2012 and of its profit for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- ◆ have been prepared in accordance with the requirements of the Companies Act 2006.

## **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

## **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of directors' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit; or
- ◆ the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report.



**Edward Finch**, Senior statutory auditor  
for and on behalf of Buzzacott LLP, Statutory Auditor  
130 Wood Street  
London EC2V 6DL

21st December 2012

**CTC CYCLING HOLIDAYS AND TOURS LIMITED**

Company no. 4106179

**BALANCE SHEET - 30th SEPTEMBER, 2012**

	2012		2011	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Debtors and prepayments	112,425		195,622	
Cash and bank balances	508,038		361,929	
	<u>          </u>	620,463	<u>          </u>	557,551
<b>CREDITORS: amounts falling due within one year</b>				
Accruals and deferred income	139,480		156,012	
Corporation tax	18,750		-	
Other taxes	11,252		14,881	
	<u>          </u>	169,482	<u>          </u>	170,893
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>          </u>		<u>          </u>
		450,981		386,658
		<u>          </u>		<u>          </u>
 <b>CAPITAL AND RESERVES</b>				
<b>SHARE CAPITAL</b>				
Allotted, called up and fully paid 35,000 shares of £1 each		35,000		35,000
 <b>PROFIT AND LOSS ACCOUNT</b>		<u>          </u>		<u>          </u>
		415,981		351,658
 <b>EQUITY SHAREHOLDER'S FUNDS</b>		<u>          </u>		<u>          </u>
		450,981		386,658
		<u>          </u>		<u>          </u>

The financial statements, have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act, 2006 and with the provisions of the Financial Reporting Standard for Smaller Entities.

Approved and authorised for issue by the board of directors on 8th November, 2012 and signed on its behalf by

J.H.E. Maynard



# CTC CYCLING HOLIDAYS AND TOURS LIMITED

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER, 2012

	2012	2011
	£	£
<b>TURNOVER</b>	1,142,099	1,059,011
<b>COST OF SALES</b>	1,019,750	930,526
<b>GROSS PROFIT</b>	122,349	128,485
<b>ADMINISTRATIVE EXPENSES</b>	44,630	61,516
<b>OPERATING PROFIT</b>	77,719	66,969
<b>INTEREST RECEIVED</b>	5,354	3,323
<b>PROFIT on ordinary activities before taxation</b>	83,073	70,292
<b>TAXATION</b>	18,750	-
<b>RETAINED PROFIT</b>	64,323	70,292
<b>BALANCE brought forward</b>	351,658	281,366
<b>BALANCE carried forward</b>	415,981	351,658

### NOTES TO THE ACCOUNTS

1. The company is a wholly owned subsidiary of the Cyclists' Touring Club, a company limited by guarantee, registered in England.
2. Turnover represents amounts receivable for holidays commenced within the financial year.
3. There are no recognised gains or losses other than the profit of the year.
4. Directors receive no remuneration for their services as directors but are entitled to claim reimbursement of expenses incurred in attending meetings etc. Certain directors personally arrange and lead some of the company's tours.
5. Administrative expenses includes auditor's remuneration of £3,500 (2011 £3,500).
6. Assets in foreign currencies have been translated into sterling at the rate of exchange on the balance sheet date. Exchange differences have been taken into account in arriving at the operating profit.
7. Advantage has been taken of the exemption under Financial Reporting Standard No. 8 not to disclose transactions with entities within the Cyclists' Touring Club group.

**THE FOLLOWING STATEMENT DOES NOT  
FORM PART OF THE AUDITED STATUTORY  
ACCOUNTS OF THE COMPANY**

# CTC CYCLING HOLIDAYS AND TOURS LIMITED

## SCHEDULE TO THE ACCOUNTS FOR THE YEAR ENDED 30th SEPTEMBER, 2012

	2012	2011
	£	£
<b>EXPENSES</b>		
Licence fees	3,237	3,150
Insurance premiums	5,879	5,751
Arbitration fee	250	250
Advertising	8,527	17,544
Leaders' weekend	4,097	4,699
Travelling etc.	4,124	5,377
Bank charges	13,718	20,331
Equipment and programs	-	615
Training	216	299
Audit fee	3,500	3,500
Legal fees	1,082	-
	<hr/>	<hr/>
	44,630	61,516
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